

**Puyallup Tribe of Indians
FY 2022
TEMPORARY ASSISTANCE FOR FOSTER CARE AND
ENROLLMENT PROGRAM
APPLICATION**

**MAILING: 3009 E PORTLAND AVE-TACOMA, WA 98404
PHYSICAL: 1423 EAST 29TH STREET, RM 235, TACOMA, WA 98404
EMAIL: valerie.scott@puyalluptribe-nsn.gov
PHONE: (253) 573-7906
FAX: (253) 573-7886
(OCTOBER 1, 2021-SEPTEMBER 30, 2022)**

Purpose: The intent of the Temporary Assistance for Foster Care and Enrollment Program (on behalf of children involved in Child Protective Services) is to provide monetary assistance when:

- 1) Applicant is a Court Appointed Guardian of a Tribal member child and is awaiting approval of a Foster Care License and has not received Foster Care payments; or
- 2) Applicant has child(ren) involved in Child Protective Services and is pending the approval of enrollment into the Puyallup Tribe of Indians.

This application is effective from October 1, 2021 to September 30, 2022.

Applicant must provide copies of:

- 1) Court documents that states the applicant is the official guardian of child; or
- 2) Letter from appropriate agency that indicates you are applying for Foster Care or Puyallup Tribal Enrollment for said named child; and
- 3) Complete W-9 (attached). W-9 is required in order to receive payments.

Select the type of assistance you are applying for: (Up to a maximum of 6 months). (Please check appropriate box).

- 1) Temporary Enrollment Assistance: _____
 2) Temporary Foster Care Assistance: _____

PERSONAL INFORMATION	
Name:	Enrollment #
Address:	
Phone Number:	
Phone:	Email Address:

Applicant's relationship to Child(ren):

Name of Children:	Enrollment #
1)	
2)	
3)	
4)	
5)	

Foster Care Agency and Contact Information:

Name:

Address of Foster Care Agency, if applicable:

Phone # of Agency: _____

Email Address of Agency: _____

FOSTER CARE AGENCY: PTOI CHILDREN'S SERVICES OR STATE AGENCY FILLS OUT:

Date Applicant Applied for Foster Care License:

Date PTOI Children Services or DSHS anticipates Approval:

Verified by Children Service's or DSHS Representative:

_____ (sign) Date: _____

Or Verified via email by PTOI Children's Services/DSHS, Attach email.

ENROLLMENT OFFICIAL FILLS OUT:

Date Applicant Applied for Enrollment:

Date Anticipated Approved by Enrollment Committee/Tribal Council Date:

Verified by Enrollment Director/or Enrollment Designee:

_____ (sign) Date: _____

Or, Verification Approved via email by Enrollment Director/Enrollment Designee: Attach email.

Signature of Applicant

Date

Valerie Scott, Tribal Services Planner

Date

PUYALLUP TRIBE OF INDIANS

**FY 2022
TEMPORARY ASSISTANCE FOR FOSTER CARE AND
ENROLLMENT PROGRAM
POLICIES AND PROCEDURES**

**MAILING ADDRESS: 3009 E PORTLAND AVE-TACOMA, WA 98404
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(OCTOBER 1, 2021 TO SEPTEMBER 30, 2022)**

PURPOSE:

The intent of the Temporary Assistance for Foster Care and Enrollment Program is to aid applicants (on behalf of children involved in Child Protective Services) with monetary assistance when; 1) a Court Appointed guardian of a Tribal member child is awaiting approval of a Foster Care License and is not receiving Foster Care payments; or 2) A child is involved with Child Protective Services and is pending the approval of enrollment in the Puyallup Tribe of Indians.

ELIGIBILITY OF REQUIREMENTS:

1. Foster Care: Must be applying for Foster Care Licensing for Tribal member children, (if applicable); and/or
- 2) Enrollment: Must be seeking enrollment of children into the Puyallup Tribe of Indians. Child(ren) must be wards of the Puyallup Tribal Court and/or wards of the State Court System.

TEMPORARY ASSISTANCE PROVIDED:

For Foster Care Licensing:

1. Assistance will be granted until a Foster Care License is issued from the Puyallup Tribe of Indians Children Services or the Department of Health and Human Services-Division of Licensing Resources;
2. Monthly assistance is \$442.00 per child;
3. Assistance can be granted **for up to** a maximum of 6-months; and
4. Applicant must provide a W-9 in order to receive payments (attached).

For Enrollment Applicants:

1. Assistance will be granted until enrollment is established by PTOI Enrollment Department;
2. Monthly assistance is \$442.00 per child; and
3. Assistance will be granted for a maximum of 6 months.

APPLICATION PROCEDURES AND DOCUMENTATION:

Foster Care Licensing-Applicants must:

1. Complete and sign the Temporary Assistance for **Foster Care** or Enrollment Assistance **Application**;
2. Provide proof of Puyallup Tribal Membership (copy of Tribal enrollment card: front and back);
3. Proof that applicant has applied for a Foster Care License, this can include letter from Puyallup Tribe of Indians Children Services Director or DSHS Representative and has not received Foster Care payments;
4. Provide copies of court documents that state the applicant is the official guardian of child; and
5. Provide filled out and signed W-9.

Enrollment Applicants must:

1. Complete and sign the Temporary Assistance for Foster Care or **Enrollment Application**;
2. Provide proof that applicant has applied (on behalf of the child) for application into the Puyallup Tribe of Indians. This could be a copy of application signed by authorizing authority, or a letter from the Enrollment Director, which states the applicant has applied for enrollment on behalf of child; and
3. Provide filled out and signed W-9.

Coordinator will:

1. Review and verify that all documentation has been submitted based on situation (Foster Care Licensing or Enrollment);
2. Sign and Approve Temporary Assistance Application;
3. Process payment(s).

AFTER APPLICATION IS APPROVED THE APPLICANT MUST:

1. Contact Foster Care Agency/Enrollment to verify payments are still pending: Must be done every month to inform him/her of their monthly status for; and
2. Request Foster Care Agency/Enrollment to send email or letter to Coordinator to verify that month payment is still pending.

Failure to notify the Coordinator will result in assistance check not being processed in a timely manner.

WAIVERS:

No waivers or exceptions to these policies including eligibility requirements will be allowed.

OTHER INFORMATION:

The Puyallup Tribe's Temporary Assistance for Foster Care and Enrollment Program is made available as long as the Puyallup Tribe funds this program, as such assistance may increase or decrease based on funding allocation.

ALL NON-PUYALLUP TRIBAL CLIENTS MUST FILL OUT AND SIGN

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <p>2 Business name/disregarded entity name, if different from above</p> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions.</p>	<p>Requester's name and address (optional)</p>
	<p>6 City, state, and ZIP code</p>	
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number				
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table>				
OR				
Employer identification number				
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table>				

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.