Grandview Early Learning Center

SUBSIDIZED CHILD CARE APPLICATION

Family Packet

COMPLETED BY PARENT OR GUARDIAN OF CHILDREN

PUYALLUP TRIBE OF INDIANS
3580 E Grandview Ave
Tacoma, WA 98404
253-382-6371 office 253-680-5517 fax
GELC.Subsidy@PuyallupTribe-nsn.gov

GRANDVIEW EARLY LEARNING CENTER

Subsidized Child Care

FAMILY CHECK OFF LIST

A Completed Application Must Include the Following:

- ☐ Tribal Identification for the child, from ***any*** Federally Recognized Tribe, to include Tribal ID card or CIB and Tribal ID Number.
- ☐ Immunization Records or Physician Exemption for the child.
- ☐ Legal Documents for Foster/Guardianship Placement Families.
- ☐ Verification of hours needed for care:
  Parents/Guardians must provide current school enrollment or paystub, listing daily scheduled hours of work or training.
- ☐ Family Proof of Residency:
  Example: Current address listed on copy of paystub, driver's license or mail.

  OUR SERVICE AREA:
  Pierce County and Federal Way, Washington.
  Puyallup Tribal Members ONLY can receive services in the above counties, as well as Kitsap, Thurston and King Counties.

You will also need to include one of the following:

- ☐ Relative Provider Application:
  Defined as: Great-Grandparent, Grandparent, Aunt, Uncle or older sibling over 18 not living in the home with the child needing services.
- ☐ Non-Relative Provider Application
  Defined as: Not defined as above and not licensed by the State of Washington. Must care for child in child's home.
- ☐ Licensed Facility Application
  Defined as: Daycare facility licensed by the State of Washington.

Please Note:

- *Family Priority List: Protective Services, Homeless, Low to Moderate Income.*
- *CCDF Program does not cover Homeschooled children.*
- *Non-Licensed Providers must complete 12 Health and Safety Trainings within 90 days of hire. Cost covered by program. 35 Hours to Complete.*
- *Payments to Providers will begin once application is approved. Back payments will not be allowed.*

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WELCOME TO THE PROGRAM!

GUIDELINES:

The Puyallup Tribe Subsidized Child Care Program assists with childcare costs to approved providers for qualified Native American and Alaskan Native Families. This program is federally funded through the Child Care Development Fund (CCDF) and prioritizes services for placement families, homeless families, and low to moderate income families.

Knowingly and willingly giving false or fraudulent information on the application for the Puyallup Tribe's Subsidized Child Care Program will be grounds for immediate termination. If terminated from this program, you will not be eligible to re-apply for one year from the date of termination. All fraudulent files will be turned over to the Puyallup Tribal Law Enforcement for further action.

All applicants must live in the service area of Pierce County or Federal Way, Washington, and must provide proof of their residency. Puyallup Tribal Members ONLY may live in the Pierce, Thurston, King, Mason, Kitsap, Lewis, Yakima and Kittitas Counties. Additionally, due to our grant rules, **the chosen provider cannot live in the same home as the children they provide care for.**

CHANGES IN CIRCUMSTANCES REPORTING: Changes in circumstances must be reported immediately to GELC.Subsidy@PuyallupTribe-nsn.gov.

Reportable permanent changes include, but are not limited to:

- Change of residency outside of the service area
- Tribal enrollment status changes
- A child turning 13 years of age during the eligibility period
- Changes in household composition (Adults only)
- Any change in child care need status

Parent/Guardian	Date	Parent/Guardian	Date

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ENROLLMENT AGREEMENT

ABSENSES:

We pay on a monthly or part time basis, depending on the attendance listed on the timesheets submitted. If services are for drop-off care, we pay a daily rate.

TERMINATION:

A family has the right to terminate childcare services at any time, provided a two-week written notice is given to the Subsidy Program at GELC.Subsidy@puyalluptribe-nsn.gov and the provider. The Subsidy Program has the right to terminate childcare services at any time with the same two-week notice, with a written explanation as to why services are terminated.

In signing below, I verify that I have read, understand, and agree with the Subsidy Tuition Agreement.

Parent/Guardian	Date	Parent/Guardian	Date

RELEASE OF INFORMATION

I hereby release the Puyallup Tribe of Indians, D.b.a. Grandview Early Learning Center, to **verify all information submitted for enrollment**. This includes, but not limited to calling employers, school officials and other parties deemed necessary by staff **to obtain verification of employment, hours or employment, and verifying school attendance.**

I certify by signing below that all information I have provided in this packet is true, accurate, and complete to the best of my knowledge. I further agree and understand that such information found false, or misleading will be grounds for immediate denial of childcare benefits from this program.

Parent/Guardian	Date	Parent/Guardian	Date

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CONSUMER STATEMENT

The internet has several websites designed to inform families in search of child care options. These sites list valuable information, such as where the facility is rated through Early Achievers and the Quality Rating and Improvement System (QRIS) so you can make an informed decision on your childcare needs.

If you need help deciding on a child care facility, please research centers on one or all of these sites:

Licensed Child Care Status and Record Database:
http://del.wa.gov/check
You can view detailed information about a program's licensing history, dates of inspections, monitoring reports, licensing violations, basic staff information, program philosophy, level in Early Achievers and Washington QRIS. There is also information on how to submit a complaint about the child care center.

Resource and Referrals
http://www.wa.childcareaware.org
Parents can search for providers in their area based on type of care, subsidy programs the providers participate in, days and hours care is available-including non-standards hours and their Early Achievers ratings.

Developmental Screenings
http://www.parenthelp123.org/child-development/help-me-grow-washington
The Puyallup Tribe's Birth to Six Program can offer developmental screening services on a monthly basis at GELC should you have any concerns on the development of your child.

Please contact Zenia.Melendez@PuyallupTribe-nsn.gov for more information on Birth to Six screening programs.

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FAMILY INFORMATION

Date:				
Family Info:	☐ Mother	☐ Father		
	☐ Rel Placement	☐ Foster/guardian/other		
Parent 1:				
Address:				
City, St, Zip:				
Phone #:				
Birthdate:				
Email:				
Tribe:			ID #:	
Employer or School:				
Schedule: Days/Hours				
Family Info:	☐ Mother	☐ Father		
	☐ Rel Placement	☐ Foster/guardian/other		
Parent 2:				
Address:				
City, St, Zip:				
Phone #:				
Birthdate:				
Email:				
Tribe:			ID #:	
Employer or School:				
Schedule: Days/Hours				

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FAMILY INFORMATION

Please identify ALL persons in your household, including yourself, and their relationship to you:

Full Name:	DOB:	Relationship:

In signing below, I certify that the above named persons are living in my household, and I have not excluded anyone.

_____ _____

Signature Date

Are you receiving any other subsidy for childcare? ☐ Yes ☐ No

If yes, please identify which program helps you with your childcare needs:

Tribal Services
Tribe: _____
Monthly Amount: _____

Contact Info
Name: _____
Phone: _____

DCYF
Monthly Amount: _____

Name: _____
Phone: _____

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Subsidized Child Care

Please list all children who need childcare services:

Note: Children must be **age 12 or younger at time of enrollment.**

Name of Child:				
Tribal ID:		Boy/Girl:		
DOB:		Foster/guardianship/adopted?		Y or N

Name of Child:				
Tribal ID:		Boy/Girl:		
DOB:		Foster/guardianship/adopted?		Y or N

Name of Child:				
Tribal ID:		Boy/Girl:		
DOB:		Foster/guardianship/adopted?		Y or N

Name of Child:				
Tribal ID:		Boy/Girl:		
DOB:		Foster/guardianship/adopted?		Y or N

Childcare Provider Information (**Please attach Provider Packet**)

Per our grant rules, providers cannot live in the same home as the children they are providing care for. Proof of residency for the provider is required.

Name:			
Tribe/ID #:			
Address:			
City, St, Zip:			
Phone:		Relation to child:	
Email:			
Respite Care ONLY:		Check here if only using this provider for respite care. This is for foster/guardian families only. Up to 72 hours per month.	

Pierce County
Department of Human Services
3602 Pacific Avenue, Suite 200
Tacoma, WA 98415
(253) 798-4400

Dear parent/Caregiver:

The ChildReach developmental screening program, through Pierce County Human Services, works closely with the Puyallup Tribe, providing screening for children at Grandview Early Learning Center (GELC) and Chief Leschi Schools.

ChildReach provides screening for children in the following areas:

- Language
- Motor
- Learning
- Behavior

Our goal is to provide regular screening to all children who attend Grandview Early Learning Center or Chief Leschi Preschool programs. Screening provides information to you and your child's teacher to encourage and promote your child's growth throughout the stages of development. In addition, screening may identify areas to focus on or areas in need of further testing.

After a screening you will receive the results. If any developmental concerns are identified, there may be a recommendation for rescreening by ChildReach or a referral to the Puyallup Tribe Birth to Six Program and/or Chief Leschi Schools for further evaluation. If a referral is made, the Birth to Six program and/or Chief Leschi Schools will contact you regarding next steps.

By signing the permission form, you are agreeing to allow ChildReach to screen your child and share results with the Puyallup Tribe Birth to Six Program (the funder of these screening services), GELC staff, and/or Chief Leschi Schools.

Please let me know if you have any questions or need additional information regarding the consent form or screening process.

Sincerely,

Zenia Melendez
Program Director
(253) 680-5512

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PLEASE COMPLETE FOR SCREENING

One per child: Ages 8 weeks to 5 years old

Pierce County
Department of Human Services
3602 Pacific Avenue, Suite 200
Tacoma, WA 98415
(253) 798-4400

ChildReach: Child Information Form			
Child's Name:			
Child's Gender:			
Child's DOB: **Under 5yrs**			
Was child premature?			
If so, how many weeks?			
Parent/Guardian's Name:			
Address:			
City:		Zip:	
Cell Phone:		Home/Work Phone:	
Do you have any concerns for your child's development? If so, please describe:			

Consent

I give permission to the ChildReach program at Pierce County Human Services to screen, release, exchange, and share information about my child with the Puyallup Tribe Birth to Six Program, Grandview Early Learning Center, and/or Chief Leschi Schools for the purposes of developmental screening, referral, follow-up and coordination or services.

Parent/Guardian	Date	Parent/Guardian	Date
Signature		Date	