



PUYALLUP TRIBE OF INDIANS
DEVELOPMENT & CONSTRUCTION PERMIT APPLICATION



APPLICATION SUBMISSION CHECKLIST

- Attach site plan or drawing of proposed development.
- Provide stamped engineered drawings, and any other information that describes the project.
- Provide \$250 application fee made out to: Puyallup Tribe of Indians.
- If application is for construction/building permit, please provide additional set of building plans and specifications to the Building Official for compliance with applicable Tribal laws and/or Building Codes.
- Provide a Bureau of Indian Affairs lease agreement if another party is conducting business as part of the development.
- Submit completed application to Planning & Land Use Department at the Puyallup Tribal Administration Building 3009 E Portland Ave Tacoma, WA 98404.

Permit Review Team - Please contact if additional assistance needed to fill out application

Andrew Strobel	Director of Planning and Land Use	253-573-7879
Jennifer Keating	Land Use Manager & Asst. Tribal Historic Preservation Officer	253-549-5397
Robert Barandon	Transportation Manager	253-573-7939
Russ Ladley	Director of Natural Resources	253-680-5568
Lisa Melendez	Director	253-573-7952
Char Naylor	Water Quality Manager	253-680-5520
Brandon Reynon	Tribal Historic Preservation Officer	253-573-7965 253-442-9361 (cell)
Dan Kain	Business Executive	253-680-5770
Kalicia Bean	Sustainability Manager	253-320-8899
Angela Dillon	SEPA Reviewer	253-680-5706

Permit Information

- Permit not approved until signed by Administrative Manager, Deputy Administrator or Planning Director.
- Permit expires within 6 months after signed.
- Permit Review Team will determine if a permit extension or a new permit is needed on a discretionary basis after a permit expires.
- Building Official must be contacted before notice to proceed can be issued.

Receipt of Completed Application

PTOI Official Signature

Date

Applicant's Signature

Date



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SECTION 1 - PROJECT INFORMATION

Name of Applicant: _____

Applicant Address: _____

Applicant Phone number: _____

Applicant Email address: _____

Trust Tract Number: _____

County Parcel Number: _____

Project Address: _____

Brief Description of Proposal:

Trust Property Owner(s) Signature:

(1) Land Owner _____

(2) Land Owner _____

(3) Land Owner _____

(4) Land Owner _____



SECTION 1 - CONTRACTOR INFORMATION

All General Contractors will be required to complete the information requested on this sheet prior to issuance of a Combination Building, Plumbing, and Mechanical Permit.

Job Site Address: _____

General Contractor: _____

License number: _____ Expiration date: _____ Phone: _____

UTILITY PERMITTING:

Electrical Utility

Utility Provider: _____ Permit Number: _____

Permit Contact: _____ Permit Contact Phone: _____

Sewer Utility

(Omit if sanitary system is maintained on site)

Utility Provider: _____ Permit Number: _____

Permit Contact: _____ Permit Contact Phone: _____

Water Utility

(Omit if water service is pumped on site)

Utility Provider: _____ Permit Number: _____

Permit Contact: _____ Permit Contact Phone: _____

Stormwater

(Omit if stormwater is infiltrated on site)

Utility Provider: _____ Permit Number: _____

Permit Contact: _____ Permit Contact Phone: _____



SECTION 2 - INADVERTENT DISCOVERY PLAN

(Cultural Resources Investigation Information methods/Results) In the event that cultural resources are encountered during construction-related activities, this document serves as the plan for dealing with the inadvertent discoveries of human remains, artifacts, sites, or any other cultural resources during the project.

- Project background research
- Archaeological monitoring of geotechnical testing, and a historic resources survey.

Instructions: Please insert responsible official in blanks.

This plan will provide the Puyallup Tribe of Indians (PTOI) employees, _____ and any involved contractors and their employees with the appropriate protocols and procedures so they can:

- Utilize as guidance for treatment, Chapter 27.44 Indian Graves and Records, Chapter 27.53 Archaeological Sites and Resources, and Chapter 68.60 Section 68.60.050 Protection of Historic Graves of the Revised Code of Washington (RCW);
- Describe to regulatory and review agencies the procedures the PTOI and _____ will follow to prepare for and deal with inadvertent discoveries; and,
- Understand and follow the procedures and protocols established in this document should an inadvertent discovery occur.

Procedures for the Discovery of Cultural Resources

1. If any PTOI or _____ employee, contractors or subcontractors suspects the inadvertent discovery of a cultural resource, all ground disturbing, construction or other activities around the immediate area of the discovery shall cease. A cultural resource may include an archaeological or historical resource.

An **archaeological resource** is defined in RCW 27.53.040 as:

All sites, objects, structures, artifacts, implements, and locations of prehistoric or archaeological interest, whether previously recorded or still unrecognized, including, but not limited to, those pertaining to prehistoric and historic American Indian or aboriginal burials, campsites, dwellings, and habitation sites, including rock shelters and caves, their artifacts and implements of culture such as projectile points, arrowheads, skeletal remains, grave goods, basketry, pestles, mauls and grinding stones, knives, scrapers, rock carvings and paintings, and other implements and artifacts of any material that are located in, on, or under the surface of any



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lands or waters owned by or under the possession, custody, or control of the state of Washington or any county, city, or political subdivision of the state are hereby declared to be archaeological resources.

A **historical resource** is defined in RCW 27.53.030 (11):

. . .mean[ing] those properties which are listed in or eligible for listing in the Washington State Register of Historic Places (Washington Heritage Register [WHR]) (RCW 27.34.220) or the National Register of Historic Places (NRHP) as defined in the National Historic Preservation Act of 1966 (Title 1, Sec. 101, Public Law 89-665; 80 Stat. 915; 16 U.S.C. Sec. 470) as now or hereafter amended. Cultural resources may qualify for the WHR and/or the NRHP listing if they are intact, aged at least 50 years old, and at least one of the following:

- Are associated with events that have made a significant contribution to the broad patterns of our history; or
- Are associated with the lives of persons significant in our past; or Embody the distinctive characteristics of a type, period, or method of construction or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or
- Have yielded, or may be likely to yield, information important in prehistory or history.

2. Upon discovery of a cultural resource, _____ shall secure the area with a perimeter of not less than thirty (30) feet until all procedures are completed and the parties agree that activities can resume. If such a perimeter would materially impact agency functions mandated by law, related to health, safety or environmental concerns, then the secured area shall be of a size and extent practicable to provide maximum protection to the resource under the circumstances. Work in the immediate area will not resume until all procedures are completed and the parties agree that activities can resume.

3. The qualified archaeologist, in coordination with the Department of Archaeology and Historic Preservation (DAHP), will evaluate all inadvertently discovered cultural resources that may be considered eligible for listing in the National Register of Historic Places (NRHP) and recommend whether the cultural resource is eligible for listing in the NRHP. If the discovery is considered eligible, the DAHP and the concerned Indian Tribe(s) will consult to determine appropriate treatment, including but not limited to, photography, mapping, sampling, etc.

4. _____ shall ensure that its appropriate personnel, contractors and permittees follow procedures stipulated in this Agreement and treat all human remains, cultural items and potential historic properties with respect.

Human Remains and Associated Funerary Objects

5. If human remains are found, _____ shall immediately notify Tribal Police who will contact the tribal archaeologist, the Tacoma Police Department, and/or the County Coroner to determine whether the remains are Native American and to eliminate the



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site as a crime scene. Any potential or actual human remains and/or associated funerary objects shall remain in place, unwashed, un-cleaned and without analysis, with minimal disturbance and left in the original location until the remains can be determined to not be of significant cultural value by a professional archaeologist qualified to identify human skeletal remains.

6. If the human skeletal remains are determined to be Native American, PTOI will notify the DAHP and the concerned Indian Tribe(s). PTOI shall continue to maintain the remains and any associated funerary objects in place, unwashed, unexamined and undisturbed until the concerned Indian Tribe(s), the DAHP determine an appropriate treatment. All parties shall give due consideration to and honor, to the extent possible, requests by the Tribe to leave the remains and/or other cultural items undisturbed and in place. Should the Tribe request to conduct ceremonies or other traditional activities with respect to the remains at the site where the remains were found, PTOI will accommodate such requests to the maximum and practical extent possible.

7. If human remains, funerary objects and/or artifacts are inadvertently collected during any archaeological investigation and identified as Native American in the field or in the laboratory, COT will notify and return the remains, objects and/or artifacts to concerned Indian Tribe(s) within twenty-four (24) hours of the identification, to the extent possible. Such human remains, funerary objects and/or artifacts shall remain unwashed and without further analysis.

Confidentiality of Information

8. All involved parties shall make its best efforts to ensure that its appropriate personnel, contractors, and permittees keep the discovery of all inadvertent discoveries confidential, including but not limited to, refraining from contacting the media or any third party or otherwise sharing information regarding the discovery with any member of the public. Prior to any release, COT, concerned Tribe(s), and the DAHP, shall concur on the amount of information, if any, to be released to the public, any third party, and the media and the procedures for such a release, to the extent permitted by law.

CONTACT INFORMATION (Agencies, Companies, Departments)

Signature of Applicant: _____



SECTION 3: DETERMINATION OF NON-SIGNIFICANCE ENVIRONMENTAL CHECKLIST

Environmental Checklist Number:

Project Case Number:

Puyallup Tribe of Indians

CHECKLIST NUMBER: _____



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ENVIRONMENTAL CHECKLIST

A. BACKGROUND

1. Date checklist prepared:
2. Agency requesting checklist:
3. Proposed schedule (including phasing, if applicable):
4. Do you have plans for future additions, expansions, or activity related to or connected with this proposal? If yes, explain:
5. List any environmental information you know about that has been prepared, or will be prepared directly related to this proposal:
6. List any governmental approvals or permits that will be needed for your proposal:
7. Give a description of your proposal, including uses and the size of the project and site:
8. Location of the proposal; including street address, if any, and section, township and range.

Legal Description:

Parcel #:

Address:



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B. ENVIRONMENTAL ELEMENTS

1. EARTH:

- a. General description of the site (i.e. hilly, steep, flat):
- b. What is the steepest slope of the site?
- c. What types of soils are found on the site? Classification of agriculture soils, specific type, and note any prime farmland.
- d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe:
- e. Describe the purpose, type, and approximate quantities of any filling or grading proposed. Indicate source of fills:
- f. Could erosion occur as a result of clearing, construction, or use? If so, explain:
- g. What percent of the site will be covered with impervious surfaces after project construction (for example, asphalt, or buildings)?
- h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any:

2. AIR

- a. What types of emissions to the air would result from the proposal (i.e. dust, odors, smoke) during construction and when the project is completed? If any, describe and give approximate quantities:



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- b. Are there any off-site sources of emissions or odors that may affect your proposal. If so, describe:

- c. Proposed measure to reduce or control emissions or other impacts to air:

3. WATER

a. SURFACE

1. Is there any surface water body on or near the site (including year-round and seasonal streams, saltwater, lakes, ponds, or wetlands)? Describe type and provide names. State what stream and river flows into:

2. Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, describe and attach plans:

3. Estimate the amount of fill and dredge material that would be placed in, or removed from, surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material:

4. Will the proposal require surface water withdrawals or diversions? Give description, purpose and approximate quantities:

5. Does the proposal lie within a 100-year flood plain? If so, indicate location on site map:

6. Does the proposal involve any discharges of waste materials to surface waters (including storm water)? If so, describe type of waste and volume of discharge:



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b. GROUND

1. Will groundwater be withdrawn, or will water be discharged to groundwater? Give description, purpose and quantities?
2. Describe waste material that will be discharged into the ground from septic tanks or other sources, if any. Describe the size of the system, the number of systems, the number of houses to be served, if any, and the number of animals/humans the system(s) are expected to serve:

c. WATER RUN-OFF

1. Describe the source of run-off (including storm water) the method of collection and disposal. Where will this water flow? Will this water discharge into other waters? If so, describe:
2. Could waste materials enter ground or surface waters? If so, describe:
3. Proposed measures to reduce or control surface, ground, and run-off water impacts:

4. PLANTS

- a. Describe types of vegetation found on the site:
 - Shrubs (species):
 - Grasses (species):



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- Water plants (species):

 - Pasture:

 - Crop of grain:

 - Wetland Plants (species):
- b. What kind and amount of vegetation will be removed or altered?
- c. List threatened or endangered species known to be on or near the site:
- d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on site, if any:

5. ANIMALS

- a. Identify by species and season, any birds and animals which have been observed on or near the site:

Birds:

Mammals:

Fish:

- b. List any threatened or endangered species known to be on or near the site:



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- c. Is this site part of a migration route? If so, explain:

- d. Proposed measures to preserve or enhance wildlife:

6. ENERGY AND NATURAL RESOURCES

- a. What kinds of energy will be used to meet the completed projects energy needs?

- b. What kinds of energy conservation features are included in the plans of this proposal?

List proposed measures to reduce or control energy impacts if any:

7. ENVIRONMENTAL HEALTH

- a. Are there any environmental health hazards, including exposure to hazardous substances, risk of fire, and explosion or spill that could occur as a result of this proposal? If so, describe:

1. Describe special emergency services that might be required:

2. Proposed measure to reduce or control environmental hazards:

- b. NOISE

1. What types of noise exist in the area which may affect your project (i.e. traffic, equipment, operation, etc.)?



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2. What types and levels of noise would be created by or associated with, the project on long-term or short-term basis? Indicate what hours noise would come from the site:

3. Proposed measure to reduce or control noise impacts, if any:

8. LAND SHORELINE USE

- a. What is the current use of the site and adjacent properties?

- b. Has the site been used for agriculture? If so, describe:

- c. Describe any structures on site:

- d. Will any structures be demolished? If so, what:

- e. What is the current zoning classification of the site?

- f. What is the current comprehensive plan designation of the site?

- g. If applicable, what is the current shoreline master program designation of the site?



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- h. Has any part of the site been classified as an “Environmental Sensitive” area?
If so, specify:

- i. How many people would reside, or work in, the completed project?

- j. How many people would the completed project displace?

- k. Proposed measures to avoid or reduce displacement impact, if any:

- l. Proposed measures to ensure the proposal is compatible while existing and projected land-uses and plans, if any:

9. HOUSING

- a. How many units would be provided? Indicate whether high, middle, or low-income housing:

- b. How many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing:

- c. Proposed measures to reduce or control housing impacts, if any:

10. AESTHETICS

- a. What is the tallest height of any proposed structure(s) not including antennas; what is the principle exterior building materials proposed?



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- b. What views in the immediate vicinity would be altered or obstructed?

- c. Proposed measures to reduce or control aesthetic impacts, if any:

11. LIGHT AND GLARE

- a. What type of light or glare will the proposal produce? What time of day would it mainly occur?

- b. Could light or glare from the finished project be a safety hazard or interfere with views?

- c. What existing off-site sources of light or glare may affect your proposal?

- d. Proposed measures to reduce light or glare impacts, if any:

12. RECREATION

- a. What designated and informal recreational opportunities are in the immediate vicinity?

- b. Would the proposed project displace any existing recreational uses? If so, describe:



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- c. Proposed measures to reduce or control impacts on recreation including recreational opportunities to be provided by the project, if any:

13. HISTORIC AND CULTURAL PRESERVATION

- a. Are there any places or objects listed on, or proposed for, national, state, or local preservation registers, known to be on, or next to, the site? If so, describe:

- b. Describe any landmarks or evidence of historic, archaeological, scientific, or cultural importance known to be on or next to the site:

- c. Proposed measures to reduce or control impacts, if any:

14. TRANSPORTATION

- a. Identify public streets and highways serving the site, and describe proposed access to the existing street system. Show on site plans:

- b. Is the site currently serviced in public transit? If not, explain the approximate distance to nearest transit stop:

- c. How many parking places will the completed project have? How many will the project eliminate?



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- d. Will the proposal require any new roads or streets, or improvement to existing roads or streets, not including driveways? If so, describe:

- e. Will the project use water, train, or air transportation?

- f. How many vehicular trips per day would be generated by the completed project? Indicate when peak volumes would occur?

- g. Proposed measure to reduce, or control, transportation impacts, if any:

15. PUBLIC SERVICES

- a. Would the project result in an increased need for public services, (i.e. fire protection, police, health care, schools, other)? If so, describe:

- b. Proposed measure to reduce or control direct or public services, if any:

16. UTILITIES

- a. Check utilities currently available at the site:
 - Electricity
 - Natural gas
 - Refuse service
 - Telephone
 - Sanitary sewer
 - Septic system
 - Other: _____



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- b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed:

C. SIGNATURE

The above answers are true and complete to the best of my knowledge.

I understand that the lead agency is relying on them to make its decision.

Signature of Applicant: _____

Date Submitted: _____