



Puyallup Tribal Housing Department

"A Drug & Alcohol Free Housing Program"



December 13, 2023

U.S. Department of Housing and Urban Development
Northwest Office of Native American Programs
Federal Office Building
909 First Avenue, Suite 300 OAPI
Seattle, WA 98104-1000

RE: Waller Road Project (ICDBG-ARP) Grant # 22RP5312680 Amendment Requests

Puyallup Tribe of Indians Housing Department is requesting to amend the cost summary and implementation schedule for the ICDBG ARP # 22RP5312680 grant. This project continues to address the Prevention/preparation/Response to COVID-19. Per the [Notice PIH-2022-12](#). There is a need to submit a cost summary amendment request to add leverage from multiple grant fund sources. This is needed due to updated cost estimates from the Architect, which reflected the cost increases of the Waller Road project. To that affect, the implementation schedule will require an amendment to change the period of performance from December 30, 2022 to **December 31, 2024**. To support this request the HUD 4123 Cost Summary and the HUD 4125 Implementation Schedule are attached.

Budget Narrative

We request to add the following leveraging sources: ICDBG-ARP Grant (22RP5312680) **\$1,722,746**, IHBG ARP Grant (21AH5312680) **\$2,000,000**, and IHBG FY23 and FY 24 Grant (55IT5312680) **\$1,277,254**. The estimated cost per unit will be around **\$460,813** for a 2 bedroom with a total of **\$921,626** per duplex complex. The revisions are for using funding source (ICDBG-ARP) for the planning and administrative cost and (ICDBG-ARP/IHBG/IHBG-APR) on construction and infrastructure for this project. The need to provide additional funding is for additional design, construction and infrastructure to complete project received from the rough order of magnitude engineers estimate of site development costs 60% schematic design form from AKANA.

- AKANA Architect and Engineers were selected for the Waller Road project.
- The design process is at the estimate of site development at 60% schematic design.

Implementation Schedule Narrative

Implementation Timeline: (Per Contract with Akana Architects)

- Schematic Design/ Preliminary Study – 8 weeks duration – *estimated completion January 2024*
- Design Development Phase- 5 weeks with an additional 2 week review period by PTHD - *estimated completion January 2024 due to Permits and possible additional requests by county to develop site*
- Construction Documents Phase- 9 weeks with and additional 2 week review period by PTHD - *estimated completion January 2024*
- Contractor Bidding and Negotiation Phase: 6 weeks in duration - *estimated completion February 2024*
- Construction- 30 weeks in duration - *estimated completion December 2024*
- Closeout - *estimated completion December 2024*

Citizen Participation:



Puyallup Tribal Housing Department

"A Drug & Alcohol Free Housing Program"

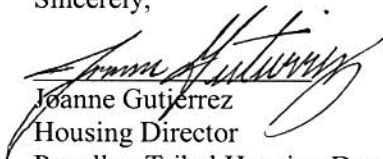


A new Citizen Participation resolution will be provided by Puyallup Tribe of Indians allowing residents an opportunity to comment on the proposed amendments for the implementation schedule and budget revisions to the ICDBG ARP Waller Road project for 10 days. Citizen participation will be posted on, December 15, 2023.

“The project details will be posted to PTHD’s website and will be asking for the community comment on new proposed amendments to the schedule and budget revisions **FOR ICDBG-ARP (22RP5312680) Waller Road Street Project (\$1,722,746) TO ADD SUPPLEMENTAL ASSISTANCE IHBG ARP (21AH5312680) (\$2,000,000) & IHBG (55IT5312680) (\$1,277,254)**. PTHD in conjunction with Akana Architects hosted a community event to share preliminary designs and gave the opportunity for the community to give their likes and dislikes as well as suggestions to be added to the final project documents. Puyallup Tribal Council was included in the discussions and will provide the authorization to proceed with the final plans of the Waller Road Project.

The Puyallup Tribal Housing Department has sought out extension to June 01, 2024 of its ICDBG ARP grant, Waller Road Project to construct 6 new duplex’s (12 units with 2 bedrooms) that will serve low income Tribal elders in our community. Our Tribal elders are valued very much within this Puyallup Tribe of Indians community, we want to make sure they are taken care from all aspects of life from health perspective and having a the basic needs of shelter meet at a low income fair market according to their household income is essential for creating self-sufficient household to thrive to prevent, prepare, respond to COVID-19. The need to provide homeless low income Tribal elders who are risk of being homeless due to the economic impacts caused by the coronavirus and after effects caused by pandemic. Reduce overcrowding of multigenerational families and COVID-19 infection within community by providing a safe and stable home. These pandemic funds will allow our community to create new units with ADA accommodations which is a need in our community for those with ADA needs. Expand an existing site for elders with more elder units. Enhance our lives of Tribal elders with more quality shelters. This will increase the community’s long-term resiliency and ability for more Tribal elders to mitigate future coronavirus outbreaks by providing stable housing. Please email Joanne.Gutierrez@PuyallupTribe-nsn.gov with your comments.”

Sincerely,



Joanne Gutierrez
Housing Director

Puyallup Tribal Housing Department
2806 East Portland Avenue, Suite 200,
Tacoma, WA 98404
Office number: (253) 573-7956
Email: Joanne.Gutierrez@PuyallupTribe-nsn.gov

Cost Summary

Indian Community Development Block Grant (ICDBG)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0191
(exp. 9/30/2021)

See Instructions and Public Reporting Statement on back.

1. Name of Applicant (as shown in Item 5, Standard Form 424) Puyallup Tribe of Indians - Housing		2. Application/Grant Number (to be assigned by HUD upon submission) ICDBG-ARP (22RP5312680) Waller Road			
3. Original <input type="checkbox"/> (check here if this is the first submission to HUD)		Revision <input type="checkbox"/> (check here if submitted with implementation schedule as part of pre-award requirements)		<input checked="" type="checkbox"/> Amendment (check here if submitted after HUD approval of grant)	
				Date (mm/dd/yyyy) 12/11/2023	
4. Project Name & Project Category (see instructions on reverse) a	Planned ICDBG Expenditures b	Planned Other Federal Funds Expenditures c	Planned Non-Federal Funds Expenditures d	Total Planned Expenditures e	Source of Other Funds for each Activity f
Waller Rd Housing Expansion - Architect & Engineer Services for Schematic Design	\$ 66,038.70	\$	\$	\$ 66,038.70	
Waller Rd Housing Expansion - Architect & Engineer Services for Design Development	101,598.00			101,598.00	
Waller Rd Housing Expansion - A/E Construction Docs & Bidding	193,036.20			193,036.20	
Waller Rd Housing Expansion - A/E Services Construction Admin. & Project Closeout	49,105.70			49,105.70	
Waller Rd Housing Expansion - Boundary, Topographic, & Utility Survey & Report	35,000.00			35,000.00	
Waller Rd Housing Expansion - Geo-technical Environmental Survey & Report - Permit	17,000.00			17,000.00	
Waller Rd Housing Expansion - Plan & Code Review	20,000.00			20,000.00	
Waller Rd Housing Expansion - General Contractor Preconstruction Services	36,600.00			36,600.00	
Waller Rd Housing Expansion - Construction Phase	1,204,367.40	3,277,254.00		4,481,621.40	
				0.00	
				0.00	
				0.00	
5. Administration				0.00	
a. General Management and Oversight.				0.00	
b. Indirect Costs: Enter indirect costs to be charged to the program pursuant to a cost allocation plan.				0.00	
c. Audit: Enter estimated cost of Program share of financial audits.				0.00	
Administration Total *	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
6. Planning The Project description must address the proposed use of these funds.					
7. Technical Assistance Enter total amount of ICDBG funds requested for technical assistance. **					
8. Sub Total Enter totals of columns b, c, and d.	\$ 1,722,746.00	\$ 3,277,254.00	\$ 0.00		
9. Grand Total Enter sum of columns b, c, and d.					\$ 5,000,000.00

* The total of items 5 and 6 cannot exceed 20% of the total ICDBG funds requested.

** No more than 10% of ICDBG funds requested may be used for technical assistance. If funds are requested under this line item, a separate project description must accompany the application to describe the technical assistance the application intends to obtain. Only technical assistance costs associated with the development of a capacity to undertake a specific funded program activity are eligible (24 CFR 1003.206).

Implementation Schedule

Indian Community Development Block Grant (ICDBG)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0191
(exp. 4/30/2018)

See Instructions and Public Reporting Statement on back.
Submit a separate implementation schedule for each project category.

1. Name of Applicant (as shown in Item 5, Standard Form 424)
Puyallup Tribe Of Indians - Housing

2. Application/Grant Number (to be assigned by HUD)
22RP5312680

3. Original (First submission to HUD)
 Pre-Award Submission
 Amendment (submitted after grant approval)

Date (mm/dd/yyyy)
12/15/2023

4. Name of Project (as shown on form HUD-4123, item 4)
The Waller Road Project \$1,722,746

5. Effective Date (mm/dd/yyyy)
01/01/2022

Expected Completion Date (mm/dd/yyyy)
12/31/2024

Expected Closeout Date (mm/dd/yyyy)
03/30/2025

6. Environmental Review Status

Exempt (As described in 24 CFR 58.34) Under Review (Review underway; findings not yet made)

EIS Required (Finding that project may significantly affect environment or EIS automatically required by 24 CFR 58.37) Not Started (Review not yet begun)

Finding of No Significant Impact (Finding made that request for release of funds for project is not an action which may significantly affect the environment.)

Certification (Environmental review completed; certification and request for release of funds being prepared for submission.) Categorically Excluded (as described in 24 CFR 58.35)

7. Tribal Fiscal Year (mm/dd/yyyy)
09/03/2021

8. Task List
(List tasks such as environmental assessment, acquisition, etc.)

9. Schedule.
Use Calendar Year (CY) quarters. Fill in the CY below. See detailed instructions on back.

	CY			CY			CY			Date (mm/dd/yyyy) (if exceeds 8th Q tr)					
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	5th Qtr.	6th Qtr.	7th Qtr.	8th Qtr.							
Acquisitions - A/E, GC, & Consultants	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
A/E - Feasibility															
A/E Schematic Design - Cost Estimating															
A/E Design Development															
A/E Construction Documents and Bidding															
A/E Construction, Administration, & Project Boundary, Topographic, & Utility Survey															
Geo-technical & Environmental Survey - Permit Plan Review, Code Review															
GC - Pre- Construction Services - Cost Estimating															
Construction Phase															
10. Planned Drawdowns by Quarter (Enter amounts non-cumulatively)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
11. Cumulative Drawdown (If more than one page, enter total on last page only)	\$	0.00	\$	72,261.00	\$	190,616.00	\$	183,422.00	\$	1,276,427.	\$	1,722,746.00.	\$	1,722,746.00.	\$

Public reporting burden for this collection of information is estimated to average 40 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestion for reducing this burden, to the Reports Management Officer, Paperwork Reduction Project (2577-0191), Office of Information Technology, U.S. Department of Housing and Urban Development, Washington D.C. 20410-3600. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This collection of information requires that each eligible applicant submit information to enable HUD to select the best projects for funding during annual competitions for the ICDBG Program. The information will be used by HUD to determine whether applications meet minimum screening eligibility requirements and application submission requirements. Applicants provide general information about the project which is preliminary to the review of the applicant's response to the criteria for rating the application. The information is essential for HUD in monitoring grants to ensure that grantees are making proper use of Federal dollars. Responses to the collection are required by Section 105 of the Department of Housing and Urban Development Reform Act (P.L. 101-235) as amended by the Cranston-Gonzales National Affordable Housing Act of 1990. The information requested does not lend itself to confidentiality.

Instructions for Item 9 Schedule: Use Calendar Year (CY) quarters. Fill-in the CY below. If the project begins in May, for example, enter under "1st Qtr." A(Ap, ril), M(May), J(June). Indicate time period required to complete each activity, e.g., acquisition, by entering "X" under the months it will begin and end. Draw a horizontal line from the first to the second "X". If the completion date will extend beyond the 8th quarter, enter date in the far right column and attach an explanation.

NOTE: Within 90 days of project completion, the grantee shall submit to the Area ONAP a copy of the final status and evaluation report described in §1003.506(a) and a completed Financial Status Report (SF-425). If acceptable reports are not submitted, an audit of the grantee's program activities may be conducted by HUD.